

# Grapevine Placement Agency

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## TERMS & CONDITIONS

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Client Name(s): \_\_\_\_\_

Emergency Number(s): \_\_\_\_\_

Sitting Location: \_\_\_\_\_ Room # \_\_\_\_\_

Child/ren Name(s) & DOB(s): \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Total Hours Worked (4-hour minimum per sitting): \_\_\_\_\_

### 1. Rates are as follows paid directly to the Nanny (cash)

- |   |  |
|---|--|
| 1 child: \$14 + \$20 Traveling Fee per sitting.           | 3 children: \$18 + \$20 Traveling Fee per sitting. |
| 2 children: \$16 + \$20 Traveling Fee per sitting.        | 4 children: \$20 + \$20 Traveling Fee per sitting. |
| _____ children: \$_____ + \$20 Traveling Fee per sitting. |  |

\*Rates may vary depending on circumstances & if families are sharing a nanny (not siblings).

**2. Agency Service Fees:** For every hour the nanny works, \$8 is paid directly to the agency (\$32 minimum). If families are sharing a nanny (not siblings) the hourly rate is \$12 (\$48 minimum). Fees are charged to your credit card.

### 3. Policies

- ✓ Minimum four (4) hours per sitting.
- ✓ Cancellations before 48 hours will only be charged a \$15.00 processing fee per date. Cancellations within 48-hours will be charged the 4-hour minimum, in addition to a 10% service fee per Nanny. Fees are charged to your credit card.
- ✓ Time-and-a-half if service exceeds 8 hours per sitting & Holidays. Double-time if service exceeds 12 hours per sitting.
- ✓ If immediate payment is not made directly to the nanny, the parent/guardian agrees that the agency will charge their credit card the following: 20% gratuity to the nanny & 10% service fee to the agency will be added to the total amount due.
- ✓ Gratuity is optional if payment is made directly to the nanny.
- ✓ Please notify the office for additional requests, as well as time changes.

**3. Allergies** Please give the name(s) of any child with allergies and describe: \_\_\_\_\_

### Swimming Release    Yes    No

I the undersigned give \_\_\_\_\_ permission to take the above-named child/children (of whom I am parent/guardian) to swim at the pool. I understand that the nanny is an independent contractor and will not hold Grapevine Placement Agency responsible for any problem arising from this excursion.

### Emergency Release

In case of an emergency and I CANNOT be reached, I give \_\_\_\_\_ permission to sign for emergency treatment of the above-named child/children (Of whom I am the parent/guardian).

**\* I agree to make all arrangements for Nannies' services directly with Grapevine Placement Agency. I understand that I am not to privately hire any Nannies registered with Grapevine Placement Agency. If this agreement is broken, I agree to be held fully liable for any damages caused and will be held responsible for any pertinent fees.**

**\*\* I the undersigned hereby release and agree to hold harmless Grapevine Placement Agency, their agents, and affiliates from loss or damage to property or injury to any person including myself (and those whom I am parent/guardian) resulting from the use of this child care referral service. (Not including obvious neglect or abuse).**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_